

Enclosed are two bottles of wine and data sheets for the nine analyses in the wine interlaboratory testing program. Each bottle has been assigned a sample code, which corresponds to the sample code on each data sheet. Please record the results for each property under the corresponding column on the datasheet. An effort has been made to correctly transfer testing information from previous rounds, however please check each datasheet to ensure your testing information is listed and correct.

NOTIFY CTS IMMEDIATELY IF ANY ITEMS ARE MISSING OR DAMAGED.

All tests are to be performed in-house on the two samples. If you typically contract an outside laboratory for a particular analysis, do not report results for that analysis. It is not necessary to perform every test in order to be included in the report. Please adhere to the following:

- Review the data sheets to determine which tests you plan to complete. It is suggested that you do not open either sample until you are ready to test. Plan to conduct the testing which is most affected by volatility first (Total SO₂, Free SO₂ and Volatile Acidity).

Note: Depending on the number of analyses you plan to perform, it may be advisable to perform one replicate for each test prior to testing the second replicate. This is contrary to our usual procedure but will ensure that you have sufficient wine for at least one replicate of each test.

- Always use the same instrument and procedure throughout a test, i.e. do not use one procedure/assay for Sample 1 and switch to a different procedure for Sample 2.
- Complete all information requested on the data sheets. Please calculate and report the exact SUMS (not averages) of your observations in each column of data.
- A suggested test window is labeled on the Samples. Labs are not required to test their samples within this time period.
- Data must be submitted on a CTS data sheet and received by the data due date to be included in the report.



If you require assistance in completing the data sheets, please contact the program manager.

Please add appropriate postage to ensure delivery and mail in time to assure reception by the due date. Data should be sent to:

CTS, Inc.,
P.O. Box 650820
Sterling, VA 20165

If you wish to FAX your data to CTS, please complete the data sheets in black ink or type the information on the data sheet. It is also advisable to use a cover sheet to indicate either how many pages or which analyses are being submitted. **Please retain the FAX confirmation sheet for your records. CTS's FAX number is (571) 434-1937 or Toll free US (866) 329-2287.**

